GME & HR Policy Manual

Section One - Selection/ Promotion Process

Selection	Promotion	Process

- Reappointment/Promotion of HouseStaff
- Acceptance of Residents from Other Programs
- HouseStaff Privilege Delineation
- Performance Evaluation
- Probation, Suspension, Non-Renewal of Contract and Termination of Employment
- Resident Appeals Process
- Resident Grievance Policy
- Non-ACGME Accredited Programs Policy & Procedure

Section Two - Benefits & Amenities

- Compensation Contracts & Benefits
- Forum for Resident Feedback
- Meal Card Policy
- Working Environment
- Resident Vacation and Leave Policy

Section Three - Work Schedules

- Moonlighting
- Duty Hours and Schedules
- Duty Hour Exception
- Fatigue Prevention, Identification and Management

Section Four - Responsibilities & Supervision

- General Responsibilities and Supervision of Housestaff
- Housestaff Involvement in Hospital Affairs
- Legibility of Medical Records
- Supervision and Accountability
- Compliance with Maggie's Law
- Transition in Care
- Medical Record Documentation

Section Five - Residency Closure/ Reduction

Residency Closure/Reduction

Section Six - Human Resources/ Administrative

- Employee Assistance Program
- Physician Impairment/ Substance Abuse
- Harassment
- Ada Compliance
- Patient Safety and Disclosure

Section Seven - Institutional Responsibilities

- GMEC Responsibilities
- GMEC Special Review Panel (SRP)
- Annual Institutional Review (AIR)

Section Eight - Restrictive Covenants

- Restrictive Covenants
 - Section Nine Institutional Disaster
- Disaster Policy
- Section Ten Vendors
- Vendor Policy

Section Eleven - Institutional Policies Relative to GME

- Blood Borne Pathogens
- Equal Employment Opportunity/ Affirmative Action
- Autopsy
- E-mail, Internet, and World Wide Web Access and Usage
- Smoke-Free Workplace
- Social Media
- Mobile & Electronic Devices