

HACKENSACK MERIDIAN *HEALTH* *OCEAN MEDICAL CENTER* GRADUATE MEDICAL EDUCATION POLICIES AND PROCEDURES

Subject: Residency and Sponsoring Institution Closure/Reduction	Policy Number: 5.A
Approved by GMEC: March 7, 2016	Approved by MEC: Pending

1. PURPOSE

To provide institutional guidelines regarding residency closure and reductions and sponsoring institution closure.

2. SCOPE

This policy will apply to all of the postgraduate training programs at Meridian Hospitals Corporation (MHC) facilities, including Ocean Medical Center.

3. APPLICABLE REGULATIONS AND GUIDELINES

ACGME Institutional Requirements IV.N., IV.N.1., IV.N.2.
 Effective July 1, 2018

4. ATTACHMENTS

None

5. RESPONSIBILITY

Program Directors, Designated Institutional Official (DIO)

6. DEFINITIONS

Resident refers to all interns, residents and subspecialty residents (fellows) engaged in post graduate education at Ocean Medical Center . They are also identified by their year of postgraduate training (e.g. PGY 1).

7. PROCESS OVERVIEW

- A. Policy**
- B. Procedure**

8. RESPONSIBILITIES/REQUIREMENTS

A. Policy:

Ocean Medical Center (OMC) recognizes the need and benefits of graduate medical education. OMC will provide programs in Graduate Medical Education (GME), which emphasize personal, clinical and professional development and encourage an awareness of, and responsiveness to, ethical and human aspects of health care among the health professionals. OMC will ensure that all of its GME programs meet or exceed the Institutional, Common Program and Specialty Requirements promulgated by the Accreditation Council for Graduate Medical Education (ACGME).

B. Procedure:

1. OMC agrees to notify all involved residents and fellows as soon as possible of any adverse actions by the ACGME affecting their GME programs or the sponsoring institution. If the program, or sponsoring institution, cannot correct the citations and the ACGME withdraws accreditation or if OMC decides to voluntarily withdraw accreditation and close the residency program or sponsoring institution, OMC will inform the GMCEC, DIO and affected residents/fellows as soon as possible and will attempt to phase out the program over a period of time to allow the residents currently in the program to finish training. If this is not possible, OMC and the Program Director will assist the resident physician(s) in obtaining another ACGME-accredited residency program position.
2. In the event that OMC decides to reduce the number of resident positions in any GME program, the GMCEC, DIO and affected residents/fellows will be notified as soon as possible. OMC will attempt to reduce the numbers over a period of time so that it will not affect the residents currently in the program. If this is not possible, OMC and the involved Program Director(s) will assist the affected residents in obtaining another ACGME-accredited residency program position.